

**STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII**

March 2, 2000

TO: All State Agencies on Hawaii

FROM: Procurement Officer

SUBJECT: Change No. 1
SPO Price List No. 00-22 (Hawaii)
Office Furniture (IFB-00-033-SW)

IMPORTANT NOTICE

Change to the vendor information for the SPO Price List No. 00-22, Office Furniture on Hawaii, is hereby made:

VENDOR: D& D Industries, Inc.

Purchase Orders & Inquires to: 616 Puuhale Road
Honolulu, HI 96740

Contact Person: Brian Woolford
Contact No.: **Toll-free No. 1-800-758-3222**
Phone No. (808) 841-7391
Facsimile No. (808) 842-4901
E-Mail Address "brian@ddfurniture.com"

**Warehouse &
Display location on Hawaii:** 74-5599 Luhia Street
Kailua-Kona, HI 96740

Contact Person: Charlie Bell
Phone No. (808) 329-9411
Facsimile No. (808) 326-4734

The payment addresses for all vendors remain the same.

ROBERT J. GOVERNS, CPPB
Procurement Officer

STATE PROCUREMENT OFFICE

SPO PRICE LIST NO. PL 00-22 (Hawaii)
Replaces Price List No., 98-43

OFFICE FURNITURE ON HAWAII

(IFB-00-033-SW)

February 1, 2000 to January 31, 2001

Orders for Office Furniture on Hawaii shall be made with the following vendors. Agencies are instructed to obtain the appropriate Vendor Codes for remittance purposes from the "Alphabetical Vendor-Edit Table Repost" available at your department's fiscal office, and annotate the vendor code on the purchase order.

<u>VENDOR</u>	<u>ADDRESS</u>	<u>VENDOR REP.</u>
D&D Industries, Inc.	<u>Purchase Orders/Local Office</u> 74-5599 Luhia Street Kailua-Kona, HI 96740	Brian Woolford Phone: 841-7391 Fax: 842-4901
	<u>Payments</u> 616 Puuhale Rd. Honolulu, HI 96819	<u>Contact Person:</u> Charlie Bell Phone: 329-9411 Fax: 326-4734
HOPACO Boise Cascade Office Products Corp.	<u>Purchase Orders/Local Office</u> 280 Makaala Street Hilo, HI 96720	Jan Takeya Phone: 961-0451 Fax: 961-2737
	<u>Payments</u> File 42256 Los Angeles, CA 90074-2256	

UNIT PRICES DO NOT INCLUDE THE HAWAII GENERAL EXCISE TAX, CURRENTLY 4%.

STATE AGENCIES SHALL PROVIDE VENDORS THE FOLLOWING INFORMATION ON THEIR PURCHASE ORDER(S):

- (1) Contact person's name and telephone number;
- (2) Selection of color for all products ordered—purchase order(s) submitted to vendor(s) without any color selection indicated will be ordered in the "standard" color listed for each item on this price list—it shall not be the vendor(s)'

Hawaii General Excise tax is not included.

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responsibility to contact the State agency(ies) for their color selection(s). State agency(ies) shall have the option of color selection from the manufacturer's "standard" color selection. Contact vendor for color charts;

- (3) For desk orders, pedestal or return on either the right or left side of desk;
- (4) Location (address and room number, if any) where product items are to be delivered and placed by vendor(s);

For purchase orders with multiple delivery locations, each delivery location shall be specified on the purchase order or on a separate sheet attached to the purchase order(s).

Agencies shall also indicate on the purchase orders if delivery location is on the 2nd or higher floor, and if elevator services are available for delivery.

(5) "SPO PRICE LIST NO. 00-22 (Hawaii)"

State agencies are advised that failure to provide vendors with the information listed above may delay product delivery. Under such circumstances, vendors should not be assessed liquidated damages for the resulting late deliveries.

NUMBER OF DAYS ALLOWED FOR DELIVERY shall be as follows:

- (1) ITEMS ORDERED IN MANUFACTURER'S "STANDARD" COLOR – Allowed a maximum of 90 calendar days from date of receipt of purchase order by the vendor. *Standard color must be indicated on the purchase order(s) at the time of submittal.
- (2) ITEMS NOT ORDERED IN MANUFACTURER'S "STANDARD" COLOR – Allowed a maximum of 120 calendar days from date of receipt of purchase order. *Color selection must be indicated on the purchase order(s) at the time of submittal.

***NOTE:** Purchase order(s) submitted to vendor(s) without any color selection indicated will be ordered from the manufacturer in "standard color". It shall not be the vendor(s)' responsibility to contact the State agency(ies) for their color selection(s). State agency(ies) may ask vendor for manufacturer's standard color selections.

It shall be the Contractor's responsibility to maintain a reliable system of tracking receipt dates for purchase orders. Should discrepancies arise, Contractor shall be required to produce reliable documentation of receipt and ordering dates.

RE-STOCKING CHARGE. Contractor may assess State agencies manufacturer's percentage re-stocking charge for products ordered subject to the following conditions:

- a. Re-stocking charge can only be applied on cancelled items.
Hawaii General Excise tax is not included.

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b. Notification of cancellation is received by Contractor:

- (1) after fifteen (15) calendar days from receipt of purchase order by the Contractor; and
- (2) only if order is within forty-five (45) calendar days of product shipment date

At user agency's request, Contractor shall submit documentation verifying order receipt date and manufacturer's order acknowledgement with product shipment date.

CANCELLATION PENALTY. Contractor may assess State agencies a percentage penalty charge for items listed on purchase order, shipped and received in Hawaii, but cancelled by user agency prior to delivery at site. Penalty charge can be assessed per item cancelled.

Re-stocking and cancellation penalty charges shall be assessed at the percentages indicated on the schedule below:

<u>Vendor</u>	<u>% assessment per item to re-stock cancelled item prior to shipment to Hawaii</u>	<u>% assessment per item cancelled after received in Hawaii</u>
D&D Industries	10%	35%
HOPACO	10%	35%

STORAGE CHARGES. Contractor may assess State agencies a percentage penalty storage charge for items listed on purchase order. Contractor shall retain the responsibility for furniture listed on the purchase order such time as the furniture is delivered, installed and accepted by the State agency. In the event that the State agency is not able to accept goods as scheduled, the Contractor shall be responsible for all storage arrangements and all storage charges for a period of two (2) weeks only. After this time the State shall reimburse the Contractor for all storage charges provided that the Contractor notifies the State at least ten (10) working days prior to the date the expenses are to be incurred and the Contractor obtains prior approval of storage charges incurred. The daily rate for storage charges shall be assessed at the percentages indicated on the schedule below:

<u>Vendor</u>	<u>% assessment per item for storage of item</u>
D&D Industries, Inc.	5%
HOPACO	5%

Hawaii General Excise tax is not included.

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INSTRUCTIONS AND TRAINING. Vendor for Item Nos. 35 – 50, ergonomically designed chairs, shall be required to provide manufacturer's instructions, and if requested by the user agencies, shall also provide on-site training on how to use the various adjustment features for the ergonomically designed chairs. This service shall be provided at no additional costs to the State.

AGENCIES ARE RESPONSIBLE TO CLEAR THE AREA WHERE FURNITURE SHALL BE PLACED. Vendor's delivery personnel **SHALL NOT** be expected to clear or remove existing furniture at the State's delivery location. If area is not cleared, delivery personnel shall leave furniture at delivery location wherever space permits.

LIQUIDATED DAMAGES. In the event that the contractor does not deliver within the time allowed, liquidated damages shall apply. Liquidated damages shall be assessed in accordance with the Table below. Liquidated damages shall apply to item(s) on the purchase order not delivered within the time allowed.

<u>Amount of Purchase Order/Item(s)</u>	<u>Liquidated Damages</u>
Under \$100	\$ 1.00
\$100 up to \$199.00	2.00
\$200 up to 299.99	3.00
\$300 up to 399.99	4.00
\$400 and up	5.00

Liquidated damages is calculated by multiplying the number of calendar days the Contractor is delinquent in delivery by the appropriate amount from the Table above. (Liquidated damages shall be assessed to the total amount of the purchase order if all items on the order are delinquent or to the subtotal amount of the delinquent item(s) if partial delivery was made.) The calculated amount is then deducted from the invoice.

Example: Purchase order is issued covering the items below; delivery of all items is 90 days at destination.

1.	2 Chairs @ \$100 each	=	\$200.00
2.	1 Desk	=	<u>195.00</u>
			\$395.00
	4% HST	=	<u>15.00</u>
	P.O. Total	=	\$410.80

- a. Contractor was 10 days delinquent in delivery of all items under the purchase order. Liquidated damages (LD) was calculated as follows.

10 days x \$4.00 (Table above*) = \$40.00 (LD)

- b. Contractor was 10 days late in delivery of item 1 (Chairs). Liquidated damage is applied to the delinquent item only.

10 days x \$3.00 (Table above*)= \$30.00 (LD)

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*Do not include the 4% State tax when calculating the liquidated damage.

Liquidated damages shall not apply in the following situations:

1. Through no fault of their own, the Contractor receives damaged goods from the manufacturer, included but not limited to freight damages, manufacturing damage, etc.

In this case, the Contractor may offer the agency a loaner, at no additional charge to the State, until a replacement is delivered. However, if the agency refuses the loaner, the Contractor shall be given sixty (60) calendar days to deliver the item(s) ordered. If a loaner is not offered, the Contractor shall have sixty (60) calendar to replace the damaged good(s) with an acceptable item.

2. State is not able to accept goods as scheduled by the purchase order.

Contractor may assess State agencies a percentage penalty storage charge for items listed on purchase order. See STORAGE CHARGES above.

CONDITION OF FURNITURE shall be free of damages when delivered. Each agency should check the equipment received to ensure that the product is in good condition without major defects or damages. All furniture will be delivered to the agency as written on the purchase order.

VENDOR WILL DELIVER ITEMS LISTED ON THIS PRICE LIST. If vendor is unable to deliver the products listed, it shall be the vendor's responsibility to obtain prior approval of the ordering agency to deliver an acceptable substitute at the prices listed in this price list.

COMMITMENT TO PURCHASE. All agencies of the Executive Branch are reminded that the Governor's Budget Execution Policy has mandated that they purchase from price lists issued by State Procurement Office. In addition, the Department of Education, and the University of Hawaii have committed their agencies to purchase from this price list.

EXCEPTION TO PRICE LIST. When quality level or product design is not suited to an agency's purpose, exception may be granted to the agency by its purchasing jurisdiction. Executive Branch agencies, excluding the Department of Education and the University of Hawaii, shall request this on SPO Form 5 (dated 9/18/96 or later) "Request for Authorization to Purchase Outside of the State Procurement Price List".

USE OF PRICE LIST BY NONPROFIT ORGANIZATIONS. Pursuant to Section 103D-804, Hawaii Revised Statutes (HRS), nonprofit organizations with current purchase of service contract(s) (Chapter 42D or 103F, HRS have been invited to participate in the State Procurement Office's (SPO) price lists.

If a nonprofit organization (hereinafter called "nonprofit") wished to purchase from a SPO price list, the nonprofit must obtain approval from each price list vendor, i.e., participation must be mutually agreed upon. A price list vendor may choose to deny participation by a nonprofit.

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Provided, however, if a nonprofit and price list vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a price list vendor.

At the time of award SPO will inform vendor(s) of those nonprofits interested in participating.

PRICE LIST AVAILABLE ON HAWAII FYI

Agency with a computer and modem may retrieve a copy of this price list via the State's **Hawaii FYI** electronic gateway by dialing the following modem number:

Hawaii	974-6640
Kauai	274-3600
Maui	984-2000
Oahu	587-4800

PRICE LIST AVAILABLE ON HAWAII FYI (continued)

At the main menu select Hawaii Internet Services Menu, then click on State Price Lists for the current listing. If assistance is required to access Hawaii FYI, call the ICSD Assistance Center at 586-1919 from Oahu and 1-800-252-1132 from the neighbor islands.

This price list is also available on the **Internet at**
“<http://www.hawaii.gov/icsd/dags/pricelst.html>”

QUESTIONS to this price list may be directed to Mrs. Sharon Koga of the State Procurement Office, telephone 586-0562.

COMPLAINTS should be made in writing and routed to the State Procurement Office. The written information should include the reason for complaint (e.g. delivery, customer service, quality, etc.) and the agency's purchase order number, date of purchase order, and details or circumstances leading to the complaint. A vendor evaluation form is attached to this price list and forms are available at the State Procurement Office.

ROBERT J. GOVERNS, CPPB
Procurement Officer

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Item No.	Description	Manufacturer's Brand and Model No	Unit Price	Vendor
<u>GROUP I - DESKS, TRADITIONAL, STEEL</u> (Standard Color: Tan/beige with walnut top)				
A.	<u>DESK</u> , steel, <u>single, right/left pedestal</u> with one box drawer and one file drawer, center drawer with lock, sliding reference shelf, back and end panels, laminated plastic top:	<u>SPECIFY PEDESTAL ON RIGHT OR LEFT SIDE OF DESK</u>		
1.	30"W x 45"L	Holga 5D304AXM	\$ 341.37	HOPACO
B.	<u>DESK</u> , steel, <u>double pedestal</u> , 3-box drawer left pedestal, and one box and file drawer pedestal, center drawer with lock, sliding reference shelves, laminated plastic top, back panel:			
2.	30"W x 60"L	Holga 5D3060BAM	\$ 438.68	HOPACO
3.	36"w X 60"L(top w/6" back overhang)	Holga 5D3660BAM	\$ 482.38	HOPACO
4.	36"W x 72"L (top w/approx. 5" overhang at sides/6" at back)	Holga 5D3672BAM	\$ 509.37	HOPACO
C.	<u>DESK</u> , 30"W x 60"L, single pedestal with box, file drawers, back panels, center drawer with lock, sliding reference shelf, laminated plastic top, with attached "L" RETURN SECTION, DRAWER CABINET	<u>SPECIFY "L" RETURN ON RIGHT OR LEFT SIDE OF DESK</u>		
5.	Above desk with attached 18"D x 43"W "L"-return section with 3-dwr cabinet, 26"H	Holga 5D3060AXM/ 5R1843BR6	\$ 629.24	HOPACO
6.	Computer return: Above 66"L desk with attached 24"D x 43"W "L" return section (desk height), with keyboard drawer.	Holga 5D3066AXM 5R2443BR9K	\$ 722.30	HOPACO
<u>GROUP II - CREDENZE STORAGE UNITS, TRADITIONAL , STEEL</u> (Standard Color: Tan/Beige with walnut top)				
7.	60"L x 18"W, 29"H, ctr 2-door storage unit flanked by 2, 3 or 4 dwr pedestal, one	Holga 5C1860AKBM	\$ 440.01	HOPACO

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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
	on each side			
8.	60"L x 18"W, 29"H, kneespace center section, w/keyboard drawer, box and/or box/file drawers on each side	Holga 5C1860AXBK	\$ 460.59	HOPACO

GROUP III - TABLES, TRADITIONAL, STEEL
(Standard Color: Tan/beige with walnut top)

TABLE, steel laminated plastic covered steel top, four legs, 29"H

A. Without center drawer

9.	60"L x 18"W	Holga 5T1860L	\$ 179.00	HOPACO
10.	45"L x 30"W	Holga 5T3045L	\$ 179.21	HOPACO
11.	60"L x 30"W	Holga 5T3060L	\$ 197.28	HOPACO
12.	72"L x 36"W	Holga ST3672L	\$ 256.99	HOPACO

B. With center drawer

13.	45"L x 30"W	Holga 5T3045LC	\$ 218.62	HOPACO
14.	60"L x 30"W	Holga 5T3060LC	\$ 229.03	HOPACO
15.	72"L x 36"W	Holga 5T3672LC	\$ 289.39	HOPACO

GROUP IV - DESKS, WOOD
(Finish: Oak or Walnut, at agency's option)

A. DESK, wood dbl pedestal, 3-box drawer left pedestal w/lock and one box and file drawer pedestal w/lock, center drawer, pullout reference slides, laminated/melamine top, wood veneer sides and back panels:

16.	30"W x 60"L	Debonair B60DP/23	\$ 603.79	D & D
17.	36"W x 72"L	Debonair	\$ 685.51	D & D

Hawaii General Excise tax is not included.

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Item No.	Description	Manufacturer's Brand and Model No	Unit Price	Vendor
		B72DP/23		
B.	<u>DESK</u> , 30"W x 60" - 62"L, sgl pedestal, box/file drawers with lock, back panels, center drawer, pullout reference slide, laminated plastic top, wood veneer sides and back panels, and with matching and attached "L" RETURN SECTION, DWR CABINET	<u>SPECIFY "L" RETURN ON RIGHT OR LEFT SIDE OF DESK</u>		
18.	Above desk, with attached 18" - 24"D x 43" - 48W x 62" - 66"L "L" return section with two drawer cabinet, 26"H	Debonair BR66425DR-22	\$ 984.56	D & D
19.	Computer return: Above desk with attached 24"D x 48"W x 66"L "L" return section (desk height), with keyboard drawer	Debonair B662448DR-22KD	\$1142.17	D & D

GROUP V - CREDENZA STORAGE UNITS, WOOD

20.	66"L x 20"W x 29"H, center section w/sliding doors, flanked on each side by box and/or box/file drawers	Debonair B66CS-242	\$ 617.88	D & D
21.	66"L x 20"W x 29"H, kneespace center section, box and/or box/file drawers	Debonair B66CS-202	\$ 570.88	D & D
22.	66"L x 20"W x 29"H, kneespace center section with keyboard drawer, box and/or box/file drawers on each side	Debonair B66CS-2KBD2	\$ 647.76	D & D

GROUP VI - BOOKCASE UNITS, WOOD

23.	36"W x 12"D x 29"H, book-case unit, 2-shelf high, one adjustable shell	Debonair B-29-BC	\$ 245.40	D & D
24.	36"W x 12"D x 42"H, book-case unit, 3-shelf high, two adjustable shelves	Debonair B-42-BC	\$ 317.07	D & D

GROUP VII - CONFERENCE TABLES

	<u>Conference table</u> , wood constructed table top, steel base			
25.	Rectangular top, Hawaii General Excise tax is not included.	KI B4-8-F/15W	\$ 927.27	D & D

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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
	96"W x 48"D @ ctr x 29"H			
26.	Rectangular top, 120"W x 48"D @ ctr x 29"H	KI B410-F/15W	\$1279.51	D & D
27.	Rectangular top, 144"W x 48"D x 29"H	KI Barron B412-F/15W	1355.83	D & D
28.	Boat-shaped top, 144"W x 48"D @ ctr x 29"H	KI Barron B412-BF/3/15W	\$1485.37	D & D

* Optional Charge for table top to be two-piece w/three joining brackets: \$ 145.60

GROUP VIII - DATA STATIONS

A. Data station, steel construction, pedestal or cantilever type leg supports, plastic laminated table top over thick particleboard core and a modesty panel for freedom of movement, and a utility shelf, worksurface: 26-1/2" - 27"H

29.	36"W x 30"D	Tiffany 303626/29/ 3610SH	\$ 203.75	HOPACO
30.	48"W x 30"D	Tiffany 304826/29/ 4810SH	\$ 248.13	HOPACO
31.	60"W X 30"D	Tiffany 3060326/29/ 6010SH	\$ 276.52	HOPACO

B. Data station, steel construction, pedestal or cantilever type leg supports, plastic laminated table top over thick particleboard core, a modesty panel and a storage shelf for freedom of movement, and a retractable keyboard tray with articulating support arm, work surface: 29"H

32.	36"W x 24"D	Tiffany	\$ 329.08	HOPACO
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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
		243629/1502AK/ 3610SH		
33.	48'W x 24"D	Tiffany 244829/1502AK/ 4810SH	\$ 365.46	HOPACO
34.	60"W X 24"D	Tiffany 246029/1502AK/ 6010SH	\$ 396.20	HOPACO

GROUP IX - ERGONOMIC CHAIRS, ECONOMICAL
(Standard color: Beige fabric/black frame)

- A. Computer/task operator type, low back, steel frame, five-prong pedestal base w/dual wheel casters, fabric or vinyl upholstery, adjustments: pneumatic height, backrest height and free float, independent seat tilt and backrest tilt,

Dimensions: Backrest - 15"W x 13"H
Seat - 18"W x 16"D x 1-1/2" H

35.	Without arms	OFFMAS 4400MB	\$ 142.14	HOPACO
36.	With adjustable arms	OFFMAS 4400MB/KR21	\$ 168.58	HOPACO
37.	Charge to upgrade to pass the California TB#133:		<u>\$ 30.00</u>	

- B. General office type, medium back, steel frame, five-prong pedestal base w/dual wheel casters, fabric or vinyl upholstery, adjustments: pneumatic height, backrest height and lockable or free-float, independent adjustment of seat tile and backrest tilt,

Dimensions: Backrest - 15-1/2"W x 17"H
Seat - 18-1/2"W x 17-1/2"D x 2-1/2"H

38.	Without arms	OFFMAS 7400MB	\$ 195.83	HOPACO
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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
39.	With adjustable arms	OFFMAS 7400MB/KR21	\$ 224.10	HOPACO
40.	Charge to upgrade to pass the California TB133:		<u>\$ 30.00</u>	

GROUP XI - DRAFTSMAN CHAIRS, PNEUMATIC ADJ. HEIGHT
(Standard Color: Black frame/beige fabric)

- A. Chair, draftsman type, mid-height, swivel seat, ergonomically designed, pneumatic height adjustment, lockable backrest tilt, steel frame, five-prong pedestal base w/dual-wheel casters or glides, adjustable footring; fabric upholstery
- SPECIFY HEIGHT RANGE 20"H - 24"H

Dimensions

Height range - 20"H to 24"H
Backrest - 15"W x 13"H x 2-1/2"T
Seat - 18"W x 16"D x 2-1/2"H

- | | | | | |
|-----|--|-----------------------|-------------------------|--------|
| 47. | Without arms | Office Master
4300 | \$ 183.14 | HOPACO |
| 48. | Charge to upgrade to pass the California TB #133 | | <u>\$ 40.00</u> per chr | |

- B. Chair, draftsman type, counter height, swivel seat, ergonomically designed, pneumatic height adjustment, lockable backrest tile, steel frame, five-prong pedestal base w/dual-wheel casters or glides, adjustable footring; fabric upholstery; available with
- SPECIFY HEIGHT RANGE 24"H - 30"H

Dimensions

Height range - 24"H to 30"H
Backrest - 15"W x 13"H x 2-1/2"T
Seat - 19"W x 17"D x 2-1/2"H

- | | | | | |
|-----|--------------|------------------------|-----------|--------|
| 49. | Without arms | Officer Master
4300 | \$ 183.14 | HOPACO |
|-----|--------------|------------------------|-----------|--------|

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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
50.	Charge to upgrade to pass the California TB#133		\$ 40.00 per chr	

GROUP XII - CHAIRS, CONFERENCE TYPE, STEEL
(Standard Color: Black frame/beige fabric)

A. Chair, steel frame, stackable, fabric or vinyl upholstery with or without arms, for use on either hard floors or carpet, for use in conference rooms

51.	Without arms	Fixtures 44000	\$ 145.10	HOPACO
52.	With arms	Fixtures 44100	\$ 167.68	HOPACO
53.	Charge to upgrade to pass the California TB#133		\$ 40.00	

B. Chair, steel frame, stackable, polypropylene (plastic) seat and back with or without arms, for use on either hard floors or carpet, for use in conference rooms

54.	Without arms	Fixtures 44003	\$ 109.42	HOPACO
55.	With arms	Fixtures 44103	\$ 126.52	HOPACO

GROUP XIII - VERTICAL FILE CABINETS
(Standard Color: Tan/Beige)

Follower blocks are standard with each order. If agency desires hanging file folder frames, please indicate that on the purchase order at time of order. File cabinets are delivered with either follower blocks or file folders frames, not both. If folders are requested after files are ordered, agency may be charged for the frames.

A. FILE CABINET, vertical, steel, 2 drawers:

56.	Letter size with lock	Holga 2F222MB	\$ 157.38	HOPACO
57.	Letter size without lock	Holga 2F221MB	\$ 145.09	HOPACO
58.	Legal size with lock	Holga 2F224MB	\$ 182.36	HOPACO
59.	Legal size without lock	Holga 2F223MB	\$ 170.52	HOPACO

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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP XIII - VERTICAL FILE CABINETS (continued)</u> (Standard Color: Tan/Beige)				
<u>B.</u>	<u>FILE CABINET</u> , vertical, steel, <u>3 drawers</u> :			
60.	Letter size with lock	Holga 2F232MB	\$ 199.08	HOPACO
61.	Letter size without lock	Holga 2F231MB	\$ 184.18	HOPACO
62.	Legal size with lock	Holga 2F234MB	\$ 223.19	HOPACO
63.	Legal size without lock	Holga 2F233MB	\$ 208.73	HOPACO
<u>C.</u>	<u>FILE CABINET</u> , vertical, steel, <u>4 drawers</u> :			
64.	Letter size with lock	Holga 2F242MB	\$ 216.40	HOPACO
65.	Letter size without lock	Holga 2F241MB	\$ 199.68	HOPACO
66.	Legal size with lock	Holga 2F244MB	\$ 236.42	HOPACO
67.	Legal size without lock	Holga 2F243MB	\$ 226.00	HOPACO
<u>D.</u>	<u>FILE CABINET</u> , vertical, steel, <u>5 drawers</u> :			
68.	Letter size with lock	Holga 2F252MB	\$ 280.83	HOPACO
69.	Letter size without lock	Holga 2F251MB	\$ 264.84	HOPACO
70.	Legal size with lock	Holga 2F254MB	\$ 308.17	HOPACO
71.	Legal size without lock	Holga 2F253MB	\$ 293.37	HOPACO

GROUP XIV - LATERAL FILE CABINETS
(Standard Color: Tan/beige)

<u>A.</u>	<u>LATERAL FILE</u> , steel <u>rigid drawer front</u> , roll-out drawers on suspension arms, interlock system allows only one drawer to open at a time, with lock:	<u>SPECIFY LETTER OR LEGAL SIZE</u>		
72.	2 dwr., 36"W x 28"H	Hon 682L	\$197.50	D & D

Hawaii General Excise tax is not included.

SPO Price List No. 00-22 (Hawaii)
2/1/00-1/31/01

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
73.	3 dwr., 36"W x 40"H	Hon 683L	\$ 261.28	D & D
74.	4 dwr., 36"W x 52"H	Hon 684L	\$ 334.32	D & D
75.	5 dwr., 36"W x 64"H	Hon 685L	\$ 422.00	D & D
B.	<u>LATERAL FILE</u> , steel, <u>all retractable drawer front</u> , roll-out shelves on suspension arms, interlock allows only one shelf to open at a time, with lock: **5-drawer shall have the option of a combination of rigid and retractable drawer fronts.	<u>SPECIFY LETTER OR LEGAL SIZE</u>		
76.	2 dwr., 36"W x 28"H	Hon 652L	\$ 227.03	D & D
77.	3 dwr., 36"W x 40"H	Hon 653L	\$ 300.25	D & D
78.	4 dwr., 36"W x 52"H	Hon 654L	\$ 380.41	D & D
79.	5 dwr., 36"W x 64"H	Hon 655L	\$ 490.03	D & D
80.	5 dwr., 42"W x 64"H	Hon 665L	\$ 544.05	D & D

GROUP XV - STORAGE CABINETS/BOOKCASES

A. STORAGE CABINETS, steel, two doors, with lock:
(Standard Color: tan/beige)

81.	<u>3-shelf</u> , 36"W x 42"H x 18"D	Holga 8S4218	\$ 165.54	HOPACO
82.	<u>3-shelf</u> , 36"W x 42"H x 24"D	Holga 8S4224	\$ 192.16	HOPACO
83.	<u>5-shelf</u> , 36"W x 78"H x 18"D	Holga 8S7818	\$ 244.89	HOPACO
84.	<u>5-shelf</u> , 36"W x 78"H x 24"D	Holga 8S7824	\$ 283.17	HOPACO

B. BOOKCASE, steel, single face unit, 12"D, enclosed sides and back, adjustable shelves, open front:
(Standard Color: Tan/Beige)

85.	<u>2-shelf</u> , 36"W x 29"H	Holga 9B9952	\$ 94.19	HOPACO
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Hawaii General Excise tax is not included.

SPO Price List No. 00-22 (Hawaii)
2/1/00-1/31/01

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model No</u>	<u>Unit Price</u>	<u>Vendor</u>
86.	<u>3-shelf</u> , 36"W x 42"H	Holga 9B9953	\$ 113.99	HOPACO
87.	<u>4-shelf</u> , 36"W x 48"H	Holga 9B9954	\$ 131.50	HOPACO
88.	<u>5-shelf</u> , 36"W x 60"H	Holga 9B9955	\$ 165.78	HOPACO
89.	<u>6-shelf</u> , 36"W x 78"H	Holga 9B9958	\$ 197.59	HOPACO
90.	<u>7-shelf</u> , 36"W x 87"H	Holga 9B9959	\$ 254.38	HOPACO

GROUP XVII - MISCELLANEOUS

A. TYPEWRITER STAND, steel, closed top, one drop leaf, back panel, sized for electric typewriters
(Standard Color: Gray)

91.	Approx. size: table top - 20-3/8" x 18-3/8" drop leaf - 13" x 18-3/8"	Tiffany 9800	\$ 132.11	HOPACO
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GROUP XVII - MISCELLANEOUS (continued)

B. STOP-STEP LADDER, on casters that retract and remain stationary when weight is applied to steps
(Standard Color: Gray)

92.	3-step without handrails	Cramer SS30/1030	\$ 265.25	HOPACO
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C. STEP STOOL, on casters that retract and remain stationary when weight is applied to stool

93.	14"H	Cramer KSI/1001	\$ 53.17	HOPACO
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Hawaii General Excise tax is not included.

SPO Price List No. 00-22 (Hawaii)
2/1/00-1/31/01

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

EVALUATION FORM: ☐ VENDOR or ☐ PRODUCT

For the OFFICE FURNITURE price list, using agencies are requested to use this evaluation form to report complaints, recommendations or commendations to the State Procurement Office (SPO). The reporting of complaints, recommendations or commendations will assist the SPO in evaluating vendor's performance and/or product quality while at the same time permit proper exchange of information between the SPO and the supplier so that deficiencies or trouble areas can be identified and isolated for correction before they become serious problems.

A. IF VENDOR EVALUATION, PLEASE PROVIDE THE FOLLOWING:

Name of Vendor: _____

☐ COMPLAINT: ☐ COMMENDATION:

☐ DELIVERY ☐ QUALITY ☐ QUANTITY ☐ PERSONNEL ☐ PRICE ☐ OTHER

B. IF PRODUCT EVALUATION, PLEASE PROVIDE THE FOLLOWING:

Item No(s) & Description(s)

Purchase Order No(s)

☐ COMPLAINT: ☐ COMMENDATION:

☐ DELIVERY ☐ QUALITY ☐ QUANTITY ☐ PERSONNEL ☐ PRICE ☐ OTHER

For either "A" or "B", give detailed explanations in the space below. Be as specific as possible. If this is a complaint, feel free to state manner in which you believe complaint should be settled.

Explain details of **Complaint, Recommendation or Commendation** with Suggested Remedy if Appropriate: _____

Explain how seriously this incident affected the agency: _____

AGENCY: _____

BY: _____

Name

Title

Phone

Date